

**ISIS CC AGM - 7pm 12<sup>th</sup> November 2025**

**Prince of Wales, Iffley**

**Attendees**

Richard Stephenson

James Duckett

Keith Ponsford

Paul Jacobs

Alex Beavan

Keith Whiter

Allan East

Ed Burn

Alex Beavan

Joe Walter

Pete Wiblin

Joe Asplet

Nick Wyatt

Harry Stoneman  
Mo Naqvi

1. Apologies for absence

Oliver Walter  
Ravi Kella

2. Approval of Minutes of the Last [ISIS CC 2025 AGM - 12 Nov 2024 - Minutes](#)

Recorded as a true record of the meeting

<b>Proposed by</b>	KW
<b>Seconded by</b>	JD

3. Matters arising from the minutes of the previous meeting

**Matters arising from previous AGM**

All outstanding actions reviewed (Grey: Completed; Amber: Carried Forward)

S.No	Action Items	Assignee	Status
24AGM-01	Organise pre-season nets	AB	DONE
24AGM-02	Send email to club about availability of first aid training	KP	DONE
24AGM-03	Set date for first meeting of new committee	AB	DONE
24AGM-04	Provincial Tour Options	NW	DONE
24AGM-05	Summer Charity Event Proposal	AB / AE	DONE

24AGM-06	Winter Charity Social Quiz Proposal	AB / AE	DONE
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## Matters arising from this meetings

All outstanding actions reviewed (Grey: Completed; Amber: Carried Forward)

<u>S.No</u>	Action Items	Assignee	Status
25AGM-01	Organise pre-season nets	OW	
25AGM-02	Set date for first meeting of new committee	OW	
25AGM-04	Captain and Vice Captains to firm up details of selection and match management proposal before the start of the season	AE / RS / HS / JD	
25AGM-05	Check hotel for tour -	NW	
25AGM-06	Find availability for 40th anniversary day from current and former members	KP	
25AGM-07	NW to check feasibility of moving 40th anniversary event to 28th	NW	
25AGM-08	KW to look at 40th anniversary kit option	KW	
25AGM-09	HS to look for summer outdoor nets.	HS	
25AGM-10	Committee to discuss delegation of social part of secretaries duties	AB	

#### 4. Chairman's Report

##### Chair Report to the AGM 2025 Season

*Thanks for coming along. It is a real pleasure to see so many of you and thanks for making the effort to come out and support the club. This is the most important, and boring, event in the Isis calendar. But it is a time to elect a diverse range of people who share one common attribute – that is they all have no great personal ambition or desire to be elected to a post of any responsibility. However, before such shenanigans begin, let us reflect on another successful season for the club. I will leave it to others to bore you with numbers but I will say that I did a comprehensive statistical analysis and found no correlation between my efforts and any success for the club. But there is nothing better than taking a small sample size, with high standard deviations to reach meaningless conclusions so before moving on just one for you all – I am stepping down as Chair after six years of mediocre management.*

*I would like to express my gratitude and thanks for allowing me the honour to help shape the club. For me Isis CC is so much more than just cricket. It is great to play, occasionally have a bit of success on the field and even win the odd award, but it is the people here who make this a special club. I would like to thank everyone for the friendship, help and support that I have been given over the years but especially in the last 18 months. When I suffered the trauma of watching my child come as close to death as you can possibly imagine it was, in no small measure, the camaraderie of you all that helped me through that time. When every moment was invaded by the thought of whether she would survive the year it was great to hear your voices loud and clear - 'You are batting at 10 or 11, sort it out with Nick', 'Sorry, Easty. I should have caught that', and of course 'You need to pitch it up'. I have tried my best but now is the time to pass the baton on to someone else who will run faster with it which, to be frank, is just about everyone – except people called Keith or Harry. To say this job has been fun would be a lie, not on the scale of Hitler saying he wouldn't invade Poland, but nevertheless an untruth. However, it has been immensely pleasurable to see the club continue to thrive. This is in no small part because of the large contributions made by so many others and I would like to express my thanks to all the individuals who have done so much for the club this last year.*

*First to Alex whose batting is a true reflection of his secretarial abilities. You never quite know what you are going to get. He might not do much for a while and then will suddenly turn up and produce a great performance that reminds you why you so admire him. Thank you for all the organising, sorting and fixing, Al. Without you, chaos would have reigned. And even with you, frequently did. Nick Wyatt. A man so miserable about the state of fixtures and groundsmen you would have thought he came from Birmingham. But someone who always seems to find a solution – who locates a ground to play on even though it is miles away, and some unknown opposition destined to thrash us. Thanks, Nick*

*Keith Ponsford. President, ever faithful supporter, golf arranger, a person who is always working away in the background supporting others and ensuring the club functions effectively. And all that despite not being able to play since September 2023. And whose last wicket was in July 2023 but still*

*he remains a loyal and steadfast supporter of the club. Thanks, Keith and we all hope to see you back on the field this coming season.*

*Keith Whiter. Treasurer, website manager. Each year he produces accounts that tally and balance and enables the club to stay in good financial order. He keeps the website and our variable batting and bowling statistics up to date. A club member who through his diligence and hard work has maintained his credibility – which is unbelievable for a man who was found semi naked, pissing in a hotel car park in the early hours of the morning. Thanks, Keith. Appreciated.*

*Rich Stephenson, The captain. More on this man and the season in a moment but for now, thanks for all your efforts this year.*

*And to all you others who strive to keep the spirit of the club alive and well: like Jakey, transporting Hugh so frequently and still have the capacity to catapult me into the air when I least expected it; Joe and Olly for looking after Hugh by taking him home early on tour because he was almost as tired as they were; James for captaining so well and, especially for picking me for one game as a specialist fielder – the list goes on. For all the small things, for all the little things that make this club so precious, thank you all.*

*But what of the cricketing year and that captain, I mentioned?*

*Twelve months ago, I caused much consternation by stating that, as a friendly club, we should look to a 50% win rate as a marker of success. What could be more sociable than winning and losing equally with our cricketing friends? This was seen by some as an outrageous comment. However, I wish to clarify my remarks. I never suggested, for one moment, that we shouldn't go out to win every game. That we shouldn't strain every sinew to achieve victory. No, I merely felt that we should not judge our success or failure by wins and losses. A close game, with old friends, on a glorious summer's day, with tales to remember and repeat endlessly afterwards, finished with a sociable drink. That is what it is all about. And if we happen to win half of those close games, well...*

*And so, did we deliver? The captain certainly made his mark. Ignoring me completely he set out on an outrageous winning streak. The first five games, an Isis record, were all marked 'w' in the scorebook. But this captain is nothing if not idiosyncratic. Having proved his genius, he then chose to revert to the 50% model in order to please me. Results - lose, win, lose, win, lose, win, lose. After a couple of cancellations and a conversation about not taking the 50% too literally we set out on a*

*more refined approach – lose, lose, win, win, lose, win, lose, win, lose, win. A brief dialogue about not interpreting my words figuratively, and it being acceptable to win when the opportunity presented itself, was followed by the team winning seven of the next nine games.*

*It was obviously time for a late season performance appraisal. The conversation revolved around the need to maintain equilibrium and not to be carried away by the ups and downs of the sporting year. The result? The season was completely balanced as we matched the great start by losing the final five games. This was also an Isis record as we had not lost so many games on the trot since way back in 2024.*

*What a captain we have had this year. Able to read the game so expertly, to get performances out of people they didn't know they had (think Olly Walter's bowling), to ensure everyone gets a game, and to manipulate matches towards tight finishes that we, more often than not, just about win. And to*

*use his outstanding cricketing talent for the benefit of the team (and, as my grandchild says, his average).*

*Administration may not be his forte but he somehow contrived to get teams out all season and carry the burden of matchday management with grace. He has a rare knack. You may not choose him to be the one to organise a piss up in a brewery, but if he did, you would probably find it closed, end up in the pub along the street having the time of your life, while the same brewery mysteriously burned down. Thank you for a great season, captain.*

*To finish. The club is in a good place, the cricket enjoyable and successful (at least 50% of the time), the friendship beyond reproach and best of all with a bright, young future. I am hopeful that this year we will be able to elect officers that represent the next generation, even if they are all fast approaching 50 and that the intense breeding programme of the last few years will lead to even more youngsters playing for the club. Looking at you, Harry.*

*And so, I leave you with two quotes that have helped me over the last six years and may guide you in the times to come:*

*The first: 'Don't smile because it's over, cry because it happened'*

*The second: 'Jakey, don't sit on the bench it's going to tiiiiip'.*

*Thank you all for a special 2025. And here's to next season.*

*Allan East*

*November 2025*

## 5. Captain's Report

P36 W19 L15 Abandoned 2, Cancelled 6

Some memorable matches, esp. Enstone, Aston Tirrold, Appleton, UOH etc.

RS is keen for us to uphold the spirit of cricket, even when our opponents might not.

## 6. Treasurer's Report

See Treasurer's report below



Our main sources of income (from members' pockets) are membership fees, match fees and tea fees we levy on our opponents (as their contribution to teas we provide). In principle and to break even, that money should in turn cover our main costs, being the purchase of kit, ground hire fees and the costs of providing teas and/or paying for teas provided by our opponents. In the analysis below I describe these elements as core income and expenditure respectively.

	Income	Expenditure	Net Effect	Balance
<b>Opening Balance</b>				<b>£4,147.68</b>
Core Income / Expenditure	£4,067.00	£5,270.24	-£1,203.24	£2,944.44
Bank Charges	£0.00	£34.00	-£34.00	£2,910.44
Nets	£160.00	£252.00	-£92.00	£2,818.44
Tour	£2,025.00	£2,212.00	-£187.00	£2,631.44
Awards Dinner	£335.00	£299.00	£36.00	£2,667.44
Felix Roper Golf	£729.00	£695.50	£33.50	£2,700.94
Other Income/Expenditure	£16.00	£325.94	-£309.94	£2,391.00
<b>Closing Balance</b>			<b>-£1,756.68</b>	<b>£2,391.00</b>

Observation from this analysis are: -

- So we can see that we spent £1,203.24 more than we collected, but given that £1,200 of those costs includes the 2024 ground hire fee, the reality is that over 2025 our costs outweighed income by just £3.24 – the conclusion being that we effectively broke even and carry no debts as we close the accounts for 2025.
- We did make a loss on both nets and tour, as shown above (commentary below).
- But on the other hand we made small profits on both the awards dinner and Felix Roper Memorial golf event. The profit on the awards dinner were earned when the set fees of £25 per head I collected more than covered the bill. Profit on the annual golf match against FFMCC were earned when Waterstock offered us a small discount on tee and breakfast fees that they had originally levied.
- Other income/expenditure is detailed in the summary, where our OCC affiliation, the cost of a first aid course for Alex and our public liability insurance account for the lion's share of ancillary costs, and the small "golf trophy donation" came from golf event fees collected by Keith Ponsford in 2024 that he in fact did not need to spend.

Now that the apparent overall deficit is explained, I will make a few more pertinent observations: -

1. There were 26 adult members (£40/head) and 2 junior members (£20) in 2025
2. Indoor nets were poorly attended in 2025, with eight people attending one of the three sessions, six people attending two of the three and only four people attending all three sessions.
3. The deficit from the tour is explained by the provision of 14 beds for two nights (£77/head) and 14 tickets to the Somerset T20 (£100/head), when only 13 members took part
4. Kit expenditure of £292.24 was for match balls and a scorebook
5. Web-site costs of £103.18 are for hosting and the isscc.org.uk domain registration.
6. Apart from the aforementioned 2024 Queen's ground hire fee (£1,200), which we settled this year, our 2025-specific ground hire costs (£2,625) are off-set only slightly by ground fees contributed by opponents (£130), but together this then explains the somewhat startling figure of £3,772 shown in the summary. The following table itemises the matches for which we paid that £2,625 in 2025: -

Queens		Stanton St John		
Date	Fee(£)	Date	Fee(£)	
Sun 11/5 - Grays Green	£ 144.00	Sun 20/4 - Hospitals	£ 125.00	
13/5 - Hospitals	£ 120.00	Sun 01/6 - Stonor	£ 125.00	
25/5 - FFTMCC	£ 144.00	Sun 22/6 - Charity Day	£ 125.00	
03/6 - UOH	£ 120.00	Sun 13/7 - Moreton	£ 125.00	
25/6 - FFTMCC	£ 120.00	Tue 05/8 - OUP	£ 100.00	
01/7 - Oxfam	£ 120.00	Sun 10/8 - Astons	£ 125.00	
08/7 - Wolvercote	£ 120.00	Others		
15/7 - Bartlemas	£ 120.00	Sun 04/5 - Minster Lovell	£ 160.00	(Freeland)
17/07 - Alpine F1	£ 120.00	Wed 11/6 - Middleton Stoney	£ 25.00	(Axbridge)
22/7 - Appleton	£ 120.00	Wed 18/6 - Appleton	£ 20.00	(Freeland)
24/7 - OXA	£ 120.00	Sun 06/7 - Axbridge	£ 50.00	(Stanton Harcourt)
03/08 - Clapham	£ 144.00	Tue 12/8 - Gully	£ 20.00	(Middleton Stoney)
		Sun 17/8 - West Badon	£ 80.00	(Appleton)
		Sun 24/8 - OUCC	£ 35.00	(OUCC - Marston)
		Sun 07/9 - Middleton Stoney	£ 25.00	(Middleton Stoney)
	£ 1,512.00		£ 1,140.00	

7. There is something to be mindful of here: the costs of weekend cricket at Queens, where ground hire and tea costs are together now £298 per match. From this we only recuperate approx. £143 in match fees and tea fees charged to the opponent, a deficit of approx. £150 per match.

Alongside our regular cricketing pursuits in 2025, we also successfully supported Luke Hamer-Brown's causes (My Name's Doddy and the MND Association). The summary shows that we added £1,863.70 to his GiveAsYouLive page at <https://donate.giveasyoulive.com/fundraising/luke-hadrians-wall-challenge>, where that donation can be seen. This total came from our charity quiz (£845.84), our charity day (£845.05), tour fines (£52.81), the Fantasy League (£70) and Dropped Catches (£50).

### **Proposal: Membership and Match Fees for 2026**

Nick kindly copied me on dates he has proposed to both Queens and SSJ for 2026 and assume costs stay the same in 2026, this represents ground fees of £2,573, which will increase if and when we are charged piecemeal fees by opposition. But together, this is pretty much aligned with 2025 costs, and to that end I am proposing that membership and match fees for 2026 are kept broadly the same, but with a couple of subtle changes: -

1. Match fees will be £8 per match, regardless of whether it is a 20-over or 40-over match
2. Concessionary match fees will be £5 per match, also regardless of the format

Membership Fees: £40, Concessions (unemployed, junior and student): £20

Match Fees: Weekend £8, Concessions £5  
Midweek £8, Concessions £5

I believe these adjustments will go some way towards covering the increasing cost of teas, while making the payment and collection of fees consistent for every game. It will also off-set to some degree the reduction of income we experience through the (rightful) selection of junior members at concessionary fees.

Keith Whiter, 28<sup>th</sup> October 2025

Summary - broke even on business this season after settling up previous ground hire debts have been cleared up after we finally got the invoice from Queens (a total of £1200 inc VAT for 2024)

Raised £1863 for MND

HS - do we play more home than away games?

NW - about even

HS - do midweek or weekend games make us money

KW - midweek games are generally more profitable - teas are the main contributor to the difference

HS - hypothetically if we play fewer midweek games then we would lose more money

KW - yes

HS - should we adjust our fees to ensure that we break even for each match, rather than making more money on midweek games, and less on weekends

AE - a vote of thanks to KW for balancing the books to a net loss of just £3.24 over the season

Proposal to keep fees to £40 membership (£20 juniors) and £8 for weekend games, but to increase midweek games from £6 to £8 - junior rates to £5 for all games

HS, JD, JW, KP, £8 seems like a lot for midweek games, when weekend games are twice as long, include teas and give more opportunity to bat / bowl for all

KW it's not about raising money from midweek to subsidise weekend games, more about consistency

Voted 3 in favour of the proposal, all others against. Will revisit in AOB.

## 7. Fixture Secretary's Report

*Played 36, Won 19, Drew 0, Lost 15, Abandoned 2, Cancelled 6*

*Approximately: 8 SSJ (including charity day), 11 Queen's Brasenose, 1 Freeland, 1 Stanton Harcourt, 22 Away Seems to be a fairly balanced fixture card.*

*Obviously, we are more reliant than ever on SSJ.*

*Fixtures for next season are nearly finished: 25 weekend (including one date for charity day) + 15 midweek.*

*A request has been put in with Danny for 14 dates at Queen's.*

*A request has been put in for 7 games at SSJ.*

*19 away games.*

*Friendly Cup = 35 over format – Moreton H, Middleton Stoney A, Aston Tirrold H, Final Match H.*

*Tour 2026 Options:*

*We are playing Grittleton at 1pm on Saturday the 4 th of July and Sutton Benger at 1pm on Sunday the 5 th of July*

*Distance from Grittleton to Bristol = 21 miles*

*Distance from Grittleton to Barnsley = 25 miles*

*Distance from Grittleton to Chippenham = 6 miles*

*Distance from Grittleton to Bath = 16 miles*

*Distance from Grittleton to Cirencester = 22 miles*

*Chippenham Premier Inn £87.50 per person (no breakfast, 28 day cancellation)*

*Cirencester Premier Inn £107 per person (no breakfast, 28 day cancellation)*

*Bath Premier Inn £160 per person (no breakfast, 28 day cancellation, no parking)*

*Bristol City Centre (3 options) Premier Inn £125 per person (no breakfast, 28 day cancellation, no parking)*

*Barnsley, Greyhound Barn, £1987 standard booking/£2182 flexible booking (£142pp/£156pp based on 14 people), 8 bedrooms (all ensuite) sleeping upto 15, snooker table, pub 2 mins.*

Winning and losing about the same amount, not too much rain in 2025. Fewer games at Queens than usual, partly weather. Other fixtures at Freeland, SSJ and Stanton Harcourt

Informal agreement with Queens is for 14 games (7 midweek, 7 weekend) - NW has already proposed 14 fixtures to Queens.

Ox Uni Club matches haven't been much fun recently. NW - they have been removed from the list

For next season reduced slightly to 2 games per week, which is a reduction of 4-5 fixtures over the season

#### 8. Secretary's Report

- 5 Social events(Xmas meal, pre-season lunch, post season awards, in-person fantasy league draft, post season drinks)
- 4 committee meetings
- 3 net sessions
- 2 charity events (quiz + charity day)
- 1 tour

#### 9. Safeguarding Report

*Safeguarding Officer's Report for the A.G.M. of Isis C.C. 12.11.25*

*Isis CC continues to comply with E.C.B. guidelines (which are based upon current legislation) for the safeguarding of children and vulnerable people and consults with Oxfordshire CCC and the ECB when appropriate.*

*In the 2024 season four players categorised as children (Under 18 years) played for Isis CC. The details of the club Safeguarding Policy are shown on the Isis CC website (see the Constitution) and in addition the following steps were taken:*

*Keith Ponsford was elected as Safeguarding Officer at the 2024 AGM for the 2025 season.*

*Safeguarding-trained club representative were present at most, if not all, games in 2025.*

*Keith Ponsford is the DBS verifier for Isis CC. Keith Whiter and Nick Wyatt have had their DBS verified in 2025. Other members have DBS status through other organisations.*

*A copy of relevant safeguarding documents was kept in the club bag for reference when required and was checked at intervals during the season.*

*The committee received a Safeguarding report at every committee meeting, where Safeguarding is a fixed agenda item.*

*Keith Whiter and Joe Walter currently have valid First Aid training, organised and sponsored through the club.*

*There were no incidents of concern regarding safeguarding reported to the committee or Safeguarding Officer during the 2025 season.*

*The club has trained officers but ultimately the responsibility for safeguarding rests with all members and others involved with the club. Safeguarding qualifications need renewing after three years but DBS cover is a process that is now automatically renewed, providing there are no problems. If anyone in the club has any concerns about the welfare of children and the vulnerable in the club, either individually or collectively, then an officer should be contacted immediately.*

*Keith Ponsford , Safeguarding Officer 12.11.25*

KP is standing down as safeguarding officer, although he will see through the current DBS applications 4 U18 players this season

#### 10. Election of officers

Office	Officer	Proposed	Seconded
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<b>President</b>	KP + PW	AE	JW
<b>Chairman</b>	AB	AE	JD
<b>Captain</b>	RS	AB	KW
<b>Vice Captains</b>	HS KW JD AE	AB AB AB RS	RS RS RS KP
<b>Treasurer</b>	KW	AB	JD
<b>Fixture Secretary</b>	NW	AB	HS
<b>Secretary</b>	OW	JW	AE
<b>Safe Guarding Officer</b>	HS	KP	AE
<b>Co-Opted Committee</b>	To be co-opted at first committee meeting PJ JA JW		

All elections were uncontested

KW - may wish to stand down after this season - JD is willing to shadow KW in 2026

#### 11. Awards

This year ISIS continued with the online voting system, adopted in 2017. Below are the winners for the 2025 season.

##### Isis Awards List 2025

Clubman of the Year A Beavan  
 Player of the Season R Stephenson  
 Most Improved Player J Lamb  
 Batsman Award O Walter (629 runs)  
 Bowler Award A East (28 wickets)  
 Fielding Award R Stephenson  
 Catching Award R Stephenson (11 catches)  
 Big Hit Award R Stephenson (5 sixes)  
 Duck Award K Whiter  
 Fantasy League A Symons  
 Fantasy MV Purchase ?  
 Memorable Innings J Lamb  
 Amazing Spell A East

<b>Awards</b>	<b>Winner</b>
<b>Player of the Season (Ballot)</b>	R Stephenson
<b>Club man of the Year (Ballot)</b>	A Beavan

<b>Bowling Award (Most Wickets)</b>	A East (28)
<b>Batting Award (Most Runs)</b>	O Walter (629)
<b>Catching Award (Most Catches)</b>	R Stephenson (11)
<b>Fielding Award (Best Fielder) (Ballot)</b>	R Stephenson
<b>Most Improved Player (Ballot)</b>	J Lamb
<b>Most Sixes (Most Sixes)</b>	R Stephenson (5)
<b>Duck Award (Ballot)</b>	K Whiter
<b>Lead Fantasist</b>	A Symonds
<b>Best Bowling Spell</b>	A East
<b>Best Innings</b>	J Lamb

## 12. AOB

### a. Selection and matchday support for Isis captains

Proposal from RS See [AOB A Notes](#)

Discussion - generally favourable, but some details still need refining. Vice captains and captain to refine before start of the season

### b. Tour 2026

Proposal for house vs. hotel

Voted 9 happy for house, 12 for hotel. No commitment from those responding at this stage though

Action - NW to check hotel options and start to book rooms

### c. 40th (ish) anniversary season in 2026 - charity events

JD - liked the idea of a 3-team T20 tournament

KP - this could work well with 40th anniversary celebrations, inviting former players

MN - this kind of event worked well for 30th anniversary

NW - that would work better than other individual teams 21st June is kept aside for this at the moment

NW - SSJ has been better for these events as we have more control

KP - Queens would be better for attracting former players

NW - 21st June is Father's Day - might have to look at changing the date, possibly to 28th June

### d. Charity events 2026 (winter event + possible summer event)

AE - 28th shouldn't be a charity event. We should put effort into doing that

General consensus on this, but on nominating a charity for next year, but not having a charity cricket day.

To be left to the new committee

e. Cricket ball choice for weekend matches

Some of the weekend balls have deteriorated quickly

JA - makes bowlers sad to have balls with no seam

RS - ball management will go a long way - we could reuse balls more often

PW - doesn't mind driving to Bicester to fondle the balls

JW - previously balls have lasted 80 overs, but they don't seem to any more

f. Delegation of social organisation from Secretary's role

Skipped this discussion, deferred to the first committee meeting.

g. Teas rota for SSJ home games

AE We found volunteers to to teas last year - vice captains will be responsible for finding volunteers this season

h. Midweek nets / reduction in midweek matches

HS - reduce midweek games and have outdoor net sessions instead. HS to look for nets.

i. Counter proposal for fees (discussed before item a.) Proposed - JS, Seconded - KW

JD - General consensus was that weekend games should cost more than midweek ones - proposal based on 9 adults and 2 U18s for midweek and weekend games. 25 weekend fixtures + 15 midweek fixtures at £8/8/5/5 = £3280. Counter proposal of £10/6/5/5 £3460. Recognises that this is more admin for the treasurer.

All voted in favour of this new proposal, and these will be our fees for next season

	Adult	Junior
Membership	£40	£20
Midweek Match	£6	£5
Weekend Match	£10	£5

## AOB A Notes

### Selection and Matchday Support for Captain

#### Short description

- Reconsider the split of responsibilities between Captain, Vice-Captain and Match

#### Secretary roles

- Appoint a Match Secretary for each fixture who is responsible for performing a set of administrative tasks required to support the fixture, both in advance of the game day and/or on the day of the game

#### Purpose

- Remove some of the pressure/burden from the captain  
- Broaden the pool of members playing an active role in the club beyond playing cricket

#### Fit to Constitution

- Constitutional change? No.  
- Relevant section of constitution: 6 (c) Vice-captains may be elected at the AGM to take on the duties of the captain when he is unavailable to play, with full voting rights on the committee.

#### Fit to Operating Guide version 4.4

- 5.6 Captain: 2. Ensure that somebody acts as Match Secretary for every game.  
Responsibilities of the match secretary are listed later in the document. This role is undertaken by The Captain, but may be delegated

#### Benefits

- Currently the Captain is a single point of failure in cases of illness, disinterest, disillusionment, lack of time, drunkenness, or incompetence and this split of responsibilities removes the single point of failure.  
- The skills required to captain a game of cricket are very different to organising one and this approach may improve either the organisational or playing capabilities, or both.  
- Involving different Match Secretaries may bring new ideas on how to do things better

#### Risks

- Communication may be confused with multiple people involved. Players may go to the wrong ground at the wrong time or not know who to contact with queries, lift requests, of dropouts  
- An inexperienced Match Secretary may not know how to respond in the best way when there are time critical issues

#### Description of tasks for each role

#### **Fixture Secretary**

- Role unchanged
- Different point of contact for changes to match details from Captain to nominated

#### **Vice Captain/Match Secretary**

#### **Match Secretary**

- Identify volunteer to do teas if required
- Organise lifts and directions
- Ensure Kit bag and balls at venue
- Access facilities (home games)
- Remove covers and set up ground (scoreboard, score book, stumps, boundary markers)
- Assign umpires/scorers
- Provide balls and selection of spares
- Capture scorecard electronically after game, scorebook into kit bag
- Collect and record fees from players and opposition
- Collect used balls
- Communicate location of post-match festivities
- Clean and lock pavilion @Stanton
- Handover process to next Match Secretary - Kit bag, balls, scorebook, petty cash

#### **Vice-Captain**

- Establish start time and location
- Send out availability email
- Chase non-responders to availability email
- Communicate postponement as required
- Publish team and match details
- Respond to drop-outs

#### **Captain**

#### **Prior to game day**

- Select XI from those identified as available

#### **Game day**

- Agree format of game with opposition Captain
- Decide batting order

- Manage game on the field

- Pint

#### Potential timeline

1- Fixtures published at the start of the season

2- At an appropriate time (start of each month) email circulated to members for

forthcoming fixtures requesting availability

3- Vice Captains track responses

4- Game day -10 Captain selects team in line with operating guide

5- Vice-Captain circulates team and match details by game day -

6- Game day -10 up to game day Vice Captain responds to drop-outs and queries

7- Game day checklist for Match Secretary

8- Win game or perform with gusto and lose in the last over

#### Actions-

- Refresh Isis contacts list as it was not actively used during season 2025

- Develop/Refresh one page game day task lists, print, and laminate for display at

each game

- Buy Sharpies